

Provider Profile tab

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Provider Profile

▶ Step 1: Select a Year and Program 2013-14 School-Year

VPK Center Details

Name of VPK Center: South DOE Practice VPK Center

Provider ID: 504

County: Leon

Early Learning Coalition: Big Bend

Provider Type: Public School

Faith Based: No

School Readiness: No

Contact Details

Select Contact: [REDACTED]

First Name: [REDACTED]

Last Name: [REDACTED]

Position: VPK Administrator

Phone: [REDACTED] Ext: [REDACTED]

Email: [REDACTED]

Location Details

Physical

Line 1: 325 West Gaines Street

Line 2: [REDACTED]

City: Tallahassee

State: FL

Zip Code: 32399

Mailing

Line 1: 325 West Gaines Street

Line 2: [REDACTED]

City: Tallahassee


State: FL

Zip Code: 32399

Please submit any updates to the information above to your local [Early Learning Coalition](#).

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Center Staff tab



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Center Staff

➤ Step 1: View Filter All Center Staff

➤ Step 2: Add New Center Staff; Activate or Edit Existing Center Staff
 Add New Center Staff Below

Last Name	First Name	MI	Position	Program	Contact Phone (Extension)	Contact Email	Active?	UserName	Action
[Redacted]	[Redacted]		VPK Administrator	Not Assigned	[Redacted]	[Redacted]	Yes	[Redacted]	[Edit] [Delete]
[Redacted]	[Redacted]		VPK Administrator	Not Assigned	[Redacted]	[Redacted]	Yes	[Redacted]	[Edit] [Delete]
Rogers	Mister		VPK Instructor	Not Assigned	850-555-1234	mister.rogers@yahoo.com	No	1370127003	[Edit] [Delete]

Account Management

Select Active Center Staff

below to **resend** Account Activation Emails, **unlock** Accounts, and **resend** Current User Names/Passwords to staff.

➤ Step 3: Select Active Center Staff --Select Staff--

User Name	First Name	Last Name	Email	Role
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Coalition Administrator ▼

Account Activated

Locked

Resend Current UserName/Password

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Adding Instructor to the Classroom (Step 1)

The screenshot displays the 'VPK Assessment Online Reporting System' interface. At the top, there is a navigation menu with options: OEL Home, Parents, Providers, Coalitions, OEL Resources, Statewide Initiatives, and About Us. Below this is a secondary menu with: Home, Standards, Customizing Instruction, VPK Assessment, Parent Resources, VPK Administrator, Contact Us, and Feedback. A 'Welcome' message is visible. The main header includes 'VPK Assessment Online Reporting System' and a dropdown for 'VPK Center' set to 'South DOE Practice VPK Center'. A 'LOG OUT' button is present in a yellow box.

A blue banner reads 'TEST SERVER'. Below it, a breadcrumb trail shows 'Home > VPK Assessment > Classrooms'. A horizontal menu contains: Provider Profile, Center Staff, Classrooms, Children, Frequently Asked Questions (FAQs), Assessment Data, Assessment Reports, Customizing VPK Instruction, and Parent Letter.

Classrooms

! There must be at least one Primary and Active Instructor assigned to this classroom

Step 1: Select a Year and Program 2013-14 Summer

Step 2: Select, Add, or Delete a Classroom VPK1 [Add New Classroom] [Delete Classroom]

Step 3: Add or Update Classroom Details

Classroom Name: VPK1
Classroom Description: Mr. Rogers class
First Day of VPK Program: 06/09/2014
Last Day of VPK Program: 08/15/2014

AP1 (required for all Providers) AP2 AP3 (required for all Providers)

* Providers on Probation that have chosen the DOE-Approved Staff Development plan are also required to administer AP2.

Curriculum: [Redacted]
Previously Used Curricula: [List area]

[Save Changes] [Cancel Changes]

Step 4: Add or Update Instructors [Add Instructor to Classroom Below]

There must be at least one Primary and Active Instructor assigned to this classroom.

Adding Instructor to the Classroom (Step 2)

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VPK Assessment

VPK Center

South DOE Practice VPK Center ▼

Set as My Default VPK Center

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Classrooms

▶ Step 1: Select a Year and Program 2013-14 Summer ▼

▶ Step 2: Select, Add, or Delete a Classroom VPK1 ▼ Add New Classroom Delete Classroom

▶ Step 3: Add or Update Classroom Details

Classroom Name:

Classroom Description:

First Day of VPK Program: 📅

Last Day of VPK Program: 📅

AP1 (required for all Providers) AP2 AP3 (required for all Providers)

* Providers on Probation that have chosen the DOE-Approved Staff Development plan are also required to administer AP2.

Curriculum:

Previously Used Curricula:

▶ Step 4: Add or Update Instructors Add Instructor to Classroom Below

There must be at least one Primary and Active Instructor assigned to this classroom.

Instructor Name	Contact Phone Number	Contact Email	Primary	Active	Action
(Rogers, Mister) (850-555-1234) (mister.rogers@yahoo.com)			<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	[Save] [Cancel]

Children

Adding Instructor to the Classroom (Step 3)

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Classrooms

✓ Instructor details updated successfully.

▶ Step 1: Select a Year and Program 2013-14 Summer

▶ Step 2: Select, Add, or Delete a Classroom VPK1
Add New Classroom
Delete Classroom

▶ Step 3: Add or Update Classroom Details

Classroom Name:

Classroom Description:

First Day of VPK Program:

Last Day of VPK Program:

AP1 (required for all Providers)
 AP2
 AP3 (required for all Providers)

* Providers on Probation that have chosen the DOE-Approved Staff Development plan are also required to administer AP2.

Curriculum:

Previously Used Curricula:

Save Changes
Cancel Changes

▶ Step 4: Add or Update Instructors Add Instructor to Classroom Below

Instructor Name	Contact Phone Number	Contact Email	Primary	Active	Action
Rogers, Mister	850-555-1234	mister.rogers@yahoo.com	Yes	Yes	[Edit] [Delete]

Children tab

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Provider Profile Center Staff Classrooms **Children** Frequently Asked Questions (FAQs) Assessment Data Assessment Reports Customizing VPK Instruction Parent Letter

Children

▶ Step 1: Select a Year and Program 2013-14 Summer

▶ Step 2: View Filter ALL . A . B . C . D . E . F . G . H . I . J . K . L . M . N . O . P . Q . R . S . T . U . V . W . X . Y . Z

▶ Step 3: Add New Child or Update Existing Child

Last Name	First Name	MI	Date Of Birth [MM/DD/YYYY]	Gender	VPK Child / Student ID (Optional)	Race	Primary Home Language	Current / Active Classroom	Action
Beaches	Sandy		05/05/2009	F		White, Non-Hispanic	Spanish	VPK1	[Edit] [Delete]
Bear	Teddie		02/14/2009	M		Multiracial	English	VPK1	[Edit] [Delete]
Peach	Georgia		08/11/2009	F		White, Non-Hispanic	English	VPK1	[Edit] [Delete]
Shell	Sea		06/02/2009	F		Black, Non-Hispanic	Haitian-Creole	VPK1	[Edit] [Delete]
Tot	Tater		07/15/2009	M		American Indian / Alaskan Native	English	VPK1	[Edit] [Delete]

Assessment Data Entered but Not Submitted

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Assessment Data

▶ Step 1: Select a Year and Program 2013-14 Summer

▶ Step 2: Select a VPK Classroom VPK1

▶ Step 3: Select an Assessment Period Assessment Period - 1 Assessment Data is NOT Submitted

Classroom

Assessment Period: Assessment Period - 1

Classroom Name: VPK1

Curriculum: [Redacted]

Instructor

- Mister Rogers
Phone: 850-555-1234
Email: mister.rogers@yahoo.com
(Primary)

▶ Step 4: Enter and Submit Assessment Data

Assessment Data

Administered by: Mister Rogers If this box is empty, go to the Classrooms tab and complete Step 4. Make sure that an instructor has been selected and is marked "Primary" and "Active"

Last Name	First Name	Middle Initial	Date of Birth	Gender	Did Not Participate	Date of Assessment <small>[MM/DD/YYYY]</small>	Print Knowledge <small>[Range: 0 - 12]</small>	Phonological Awareness <small>[Range: 0 - 14]</small>	Mathematics <small>[Range: 0 - 18]</small>	Oral Language / Vocabulary <small>[Range: 0 - 22]</small>
Beaches	Sandy		05/05/2009	F	<input type="checkbox"/>	06/11/2014	<input type="text" value="2"/>	<input type="text" value="4"/>	<input type="text" value="6"/>	<input type="text" value="8"/>
Bear	Teddie		02/14/2009	M	<input type="checkbox"/>	06/10/2014	<input type="text" value="3"/>	<input type="text" value="5"/>	<input type="text" value="7"/>	<input type="text" value="9"/>
Peach	Georgia		08/11/2009	F	<input type="checkbox"/>	06/11/2014	<input type="text" value="4"/>	<input type="text" value="6"/>	<input type="text" value="8"/>	<input type="text" value="10"/>
Shell	Sea		06/02/2009	F	<input type="checkbox"/>	06/10/2014	<input type="text" value="5"/>	<input type="text" value="7"/>	<input type="text" value="9"/>	<input type="text" value="11"/>
Tot	Tater		07/15/2009	M	<input type="checkbox"/>	06/11/2014	<input type="text" value="6"/>	<input type="text" value="8"/>	<input type="text" value="10"/>	<input type="text" value="12"/>

Cancel Changes
Save Changes
Submit Assessment

Assessment Data Submitted

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Assessment Data

▶ Step 1: Select a Year and Program 2013-14 Summer

▶ Step 2: Select a VPK Classroom VPK1

▶ Step 3: Select an Assessment Period Assessment Period - 1 Assessment Data Was Submitted

Classroom

Assessment Period: Assessment Period - 1
 Classroom Name: VPK1
 Curriculum: ████████████████████

Instructor

- Mister Rogers
Phone: 850-555-1234
Email: mister.rogers@yahoo.com
(Primary)

▶ Step 4: Enter and Submit Assessment Data

Assessment Data

Administered by: Mister Rogers
If this box is empty, go to the Classrooms tab and complete Step 4. Make sure that an instructor has been selected and is marked "Primary" and "Active"

Last Name	First Name	Middle Initial	Date Of Birth	Gender	Did Not Participate	Date Of Assessment [MM/DD/YYYY]	Print Knowledge [Range: 0 - 12]	Phonological Awareness [Range: 0 - 14]	Mathematics [Range: 0 - 18]	Oral Language / Vocabulary [Range: 0 - 22]
Beaches	Sandy		05/05/2009	F	<input type="checkbox"/>	06/11/2014	2	4	6	8
Bear	Teddie		02/14/2009	M	<input type="checkbox"/>	06/10/2014	3	5	7	9
Peach	Georgia		08/11/2009	F	<input type="checkbox"/>	06/11/2014	4	6	8	10
Shell	Sea		06/02/2009	F	<input type="checkbox"/>	06/10/2014	5	7	9	11
Tot	Tater		07/15/2009	M	<input type="checkbox"/>	06/11/2014	6	8	10	12

Cancel Changes

Save Changes

Un-Submit Assessment